

# SCG-050 Survey - Individual School Facilities

## Basic Information

### 1. Completed by:

Name

Title

Telephone

Email

### 2. Director of Facilities

Name

Telephone

Email

### 3. School and LEA

Town

Town Code

School Name

School Code

### 4. Grade range of school

	Lowest grade level of school	Highest grade level of school
Grade level	<input type="text" value="3"/> Grade level Lowest grade level of school menu	<input type="text" value="5"/> Grade level Highest grade level of school menu

5. Is this facility still in use or, if this facility is no longer used for school purposes, please provide the year the town closed, abandoned, sold, leased, demolished or otherwise redirected the facility.

Using the instruction booklet accompanying this survey, review the description of each item and respond accordingly with the information about the school in question.

6. Year of original construction.

**7. When was the last roof replacement?**

**8. When was the last Code compliance project?**

**9. When was the last Extension/Alteration project?**

**10. When was the last renovate as new project?**

**11. Total building square footage per architectural plans - all space.**

**12. Total site acreage.**

**13. Number of general classrooms housed within the school facility.**

**14. Does the school facility have portable classrooms and, if so, how many?**

**15. If there are portable classrooms, the earliest year portable buildings installed.**

**16. Fully ADA accessible school facility?**

- Yes  
 No

**17. Building capacity.**

**18. School enrollment**

**19. Has there been an environmental survey of the school facility?**

- Yes  
 No

**Using the instruction booklet accompanying this survey, review the description of the choices that are provided for each item and select the one that best**

describes your school. Select one answer only for each item and report the number associated with that choice in the space provided.

**20. Art Room(s)**

**21. Music Room(s)**

**22. Multipurpose Room (Gym/Aud/Caf.)**

**23. Gymnasium**

**24. Auditorium**

**25. Cafeteria**

**26. Library Media Center**

**27. Science Lab(s)**

**28. Language Lab(s)**

**29. Special Education**

**30. Technical/Career Education**

**31. Office/Administrative Space**

**32. Are the BOE offices housed within the school facility?**

Yes

No

**33. Guidance/Student Services**

**34. Multipurpose Fields**

missing ▼

**35. Outdoor Athletic Facilities**

fair ▼

**36. Internal Communications**

good ▼

**37. Technology in the Classroom**

good ▼

**38. Technology Infrastructure**

good ▼

**39. Air Conditioning**

good ▼

**40. Heating**

excellent ▼

**41. Interior Lighting**

good ▼

**42. Exterior Lighting**

good ▼

**43. Roadways and Walkways**

good ▼

**44. Plumbing**

good ▼

**45. Elevator**

missing ▼

**46. Windows**

poor ▼

**47. Rooftop PV system**

missing ▼

**48. Does the school facility have an underground fuel storage tank that has not been removed?**

Yes

No

**49. What source of energy is used to heat the school facility?**

oil

**50. Building Façade**

fair

**51. Grounds/Landscaping**

good

**52. Classrooms**

poor

**53. Lavatories/Fountains**

good

**54. Entrance/Hallways**

fair

**55. Lighting/Fixtures**

good

**56. Cafeteria**

fair

**57. Code Compliance**

fair

**58. Fire Systems/Sprinklers**

good

**59. Carbon monoxide (CO) detection system.**

missing

## Indoor Air Quality, Part 1

**60. Has the local or regional board of education adopted and implemented an IAQ program for this facility?**

Yes

No

**61. Was this facility constructed, extended, renovated or replaced on or after January 1, 2003? (If you answer "no" you will advance to Indoor Air Quality, Part 7.)**

- Yes
- No

## **Indoor Air Quality, Part 2**

**62. Has the local or regional board of education provided for a uniform inspection and evaluation program of the indoor air quality within this building? (If you answer "no" you will advance to Indoor Air Quality, Part 7.)**

- Yes
- No

## **Indoor Air Quality, Part 3**

**63. Is the uniform IAQ inspection and evaluation program used by this facility the Environmental Protection Agency's (EPA) IAQ Tools for Schools (TfS) Program? (If you answer "no", you will advance to Indoor Air Quality, Part 5.)**

- Yes
- No

## **Indoor Air Quality, Part 4**

**64. Has staff received TfS implementation training from the State Department of Public Health/CSIERT?**

- Yes
- No

**65. Has staff received TfS "refresher" training from the State Department of Public Health/CSIERT?**

- Yes
- No

**66. If yes, please enter most recent training date.**

Date / Time

MM /

DD /

YYYY

**67. Continue questions. (You will advance to Indoor Air Quality, Part 6.)**

- [Click here to complete this page.](#)

## Indoor Air Quality, Part 6

69. Is IAQ maintenance training provided for building staff at this facility?

- Yes  
 No

## Indoor Air Quality, Part 7

For each of the following issues relative to IAQ, please indicate either 1) A problem has been identified and has not yet been addressed (Poor); 2) A problem has been identified and is scheduled for repair (Fair); 3) A problem has been identified and corrected (Good); or 4) No problem (Excellent).

### 70. Ventilation

	Poor	Fair	Good	Excellent
<b>Obstructions of air vents</b>	<input type="radio"/> Obstructions of air vents Poor	<input checked="" type="radio"/> Obstructions of air vents Fair	<input type="radio"/> Obstructions of air vents Good	<input type="radio"/> Obstructions of air vents Excellent
<b>Filters need upgrading or replacing</b>	<input type="radio"/> Filters need upgrading or replacing Poor	<input type="radio"/> Filters need upgrading or replacing Fair	<input type="radio"/> Filters need upgrading or replacing Good	<input checked="" type="radio"/> Filters need upgrading or replacing Excellent
<b>HVAC units/ventilators need cleaning</b>	<input type="radio"/> HVAC units/ventilators need cleaning Poor	<input type="radio"/> HVAC units/ventilators need cleaning Fair	<input checked="" type="radio"/> HVAC units/ventilators need cleaning Good	<input type="radio"/> HVAC units/ventilators need cleaning Excellent
<b>Arts/sciences room(s) need ventilating</b>	<input checked="" type="radio"/> Arts/sciences room(s) need ventilating Poor	<input type="radio"/> Arts/sciences room(s) need ventilating Fair	<input type="radio"/> Arts/sciences room(s) need ventilating Good	<input type="radio"/> Arts/sciences room(s) need ventilating Excellent
<b>Outdoor air intakes need improving</b>	<input checked="" type="radio"/> Outdoor air intakes need improving Poor	<input type="radio"/> Outdoor air intakes need improving Fair	<input type="radio"/> Outdoor air intakes need improving Good	<input type="radio"/> Outdoor air intakes need improving Excellent
<b>Bus exhaust Moisture Issues</b>	<input type="radio"/> Bus exhaust Moisture Issues Poor	<input type="radio"/> Bus exhaust Moisture Issues Fair	<input type="radio"/> Bus exhaust Moisture Issues Good	<input checked="" type="radio"/> Bus exhaust Moisture Issues Excellent

### 71. Moisture Issues

	Poor	Fair	Good	Excellent
<b>Leaks (other than roof), spills, moisture</b>	<input type="radio"/> Leaks (other than roof), spills, moisture Poor	<input type="radio"/> Leaks (other than roof), spills, moisture Fair	<input checked="" type="radio"/> Leaks (other than roof), spills, moisture Good	<input type="radio"/> Leaks (other than roof), spills, moisture Excellent
<b>Plumbing problems</b>	<input type="radio"/> Plumbing problems Poor	<input type="radio"/> Plumbing problems Fair	<input type="radio"/> Plumbing problems Good	<input checked="" type="radio"/> Plumbing problems Excellent
<b>Roof problems</b>	<input type="radio"/> Roof problems Poor	<input type="radio"/> Roof problems Fair	<input type="radio"/> Roof problems Good	<input checked="" type="radio"/> Roof problems Excellent
<b>Basement or crawlspace needs upgrading</b>	<input type="radio"/> Basement or crawlspace needs upgrading Poor	<input type="radio"/> Basement or crawlspace needs upgrading Fair	<input checked="" type="radio"/> Basement or crawlspace needs upgrading Good	<input type="radio"/> Basement or crawlspace needs upgrading Excellent
<b>Removal of water-damaged materials needed</b>	<input type="radio"/> Removal of water-damaged materials needed Poor	<input type="radio"/> Removal of water-damaged materials needed Fair	<input checked="" type="radio"/> Removal of water-damaged materials needed Good	<input type="radio"/> Removal of water-damaged materials needed Excellent

## 72.2 Source Reduction

	Poor	Fair	Good	Excellent
<b>Radon remediation needed</b>	<input type="radio"/> Radon remediation needed Poor	<input type="radio"/> Radon remediation needed Fair	<input type="radio"/> Radon remediation needed Good	<input checked="" type="radio"/> Radon remediation needed Excellent
<b>Asbestos remediation needed</b>	<input type="radio"/> Asbestos remediation needed Poor	<input type="radio"/> Asbestos remediation needed Fair	<input type="radio"/> Asbestos remediation needed Good	<input checked="" type="radio"/> Asbestos remediation needed Excellent
<b>General cleaning improvement</b>	<input type="radio"/> General cleaning improvement Poor	<input checked="" type="radio"/> General cleaning improvement Fair	<input type="radio"/> General cleaning improvement Good	<input type="radio"/> General cleaning improvement Excellent
<b>Carpet cleaning or removal needed</b>	<input type="radio"/> Carpet cleaning or removal needed Poor	<input checked="" type="radio"/> Carpet cleaning or removal needed Fair	<input type="radio"/> Carpet cleaning or removal needed Good	<input type="radio"/> Carpet cleaning or removal needed Excellent
<b>Pests or pesticide use remediation</b>	<input type="radio"/> Pests or pesticide use remediation Poor	<input type="radio"/> Pests or pesticide use remediation Fair	<input type="radio"/> Pests or pesticide use remediation Good	<input checked="" type="radio"/> Pests or pesticide use remediation Excellent
<b>Classroom animal dander exposure</b>	<input type="radio"/> Classroom animal dander exposure Poor	<input type="radio"/> Classroom animal dander exposure Fair	<input checked="" type="radio"/> Classroom animal dander exposure Good	<input type="radio"/> Classroom animal dander exposure Excellent



	Poor	Fair	Good	Excellent
PCBs	<input checked="" type="radio"/> PCBs Poor	<input type="radio"/> PCBs Fair	<input type="radio"/> PCBs Good	<input type="radio"/> PCBs Excellent
Lead	<input checked="" type="radio"/> Lead Poor	<input type="radio"/> Lead Fair	<input type="radio"/> Lead Good	<input type="radio"/> Lead Excellent

## Indoor Air Quality, Page 8

73. Quality of the  
IAQ  
Maintenance  
Program. (See  
instructions.)

- missing
- poor
- fair
- good
- excellent

## Green Cleaning, Part 1

74. Has the local or regional board of education adopted and implemented a Green Cleaning Program for this facility? (If you answer "no" you will advance to Green Cleaning, Part 4.)

- Yes
- No

## Green Cleaning, Part 2

75. Does the local or regional board of education have a written statement of the Green Cleaning Program for this facility? (If you answer "no", you will advance to Green Cleaning, Part 4.)

- Yes
- No

## Green Cleaning, Part 3

76. Does the written statement for this facility include the following:

	Yes	No
<b>Types and names of environmentally preferable cleaning products?</b>	<input checked="" type="radio"/> Types and names of environmentally preferable cleaning products? Yes	<input type="radio"/> Types and names of environmentally preferable cleaning products? No
<b>Locations of the application of cleaning products within the facility?</b>	<input checked="" type="radio"/> Locations of the application of cleaning products within the facility? Yes	<input type="radio"/> Locations of the application of cleaning products within the facility? No
<b>A schedule of when green cleaning products are applied in the facility?</b>	<input checked="" type="radio"/> A schedule of when green cleaning products are applied in the facility? Yes	<input type="radio"/> A schedule of when green cleaning products are applied in the facility? No
<b>A statement prohibiting a parent, guardian, teacher or staff member from bringing into the facility any consumer product which is intended to clean, deodorize, sanitize or disinfect?</b>	<input checked="" type="radio"/> A statement prohibiting a parent, guardian, teacher or staff member from bringing into the facility any consumer product which is intended to clean, deodorize, sanitize or disinfect? Yes	<input type="radio"/> A statement prohibiting a parent, guardian, teacher or staff member from bringing into the facility any consumer product which is intended to clean, deodorize, sanitize or disinfect? No
<b>Name of school administrator or a designee who may be contacted for further information?</b>	<input checked="" type="radio"/> Name of school administrator or a designee who may be contacted for further information? Yes	<input type="radio"/> Name of school administrator or a designee who may be contacted for further information? No

77. Has the local or regional board of education distributed the written statement of its green cleaning program to the following:

	Yes	No
<b>School staff on an annual basis?</b>	<input checked="" type="radio"/> School staff on an annual basis? Yes	<input type="radio"/> School staff on an annual basis? No
<b>New staff hired during the school year?</b>	<input checked="" type="radio"/> New staff hired during the school year? Yes	<input type="radio"/> New staff hired during the school year? No
<b>Upon request, parents or guardians of each child enrolled?</b>	<input checked="" type="radio"/> Upon request, parents or guardians of each child enrolled? Yes	<input type="radio"/> Upon request, parents or guardians of each child enrolled? No
<b>Parents or guardians of students transferred during the year</b>	<input checked="" type="radio"/> Parents or guardians of students transferred during the year Yes	<input type="radio"/> Parents or guardians of students transferred during the year No

## Green Cleaning, Part 4

**78. Does the local or regional board of education provide for the procurement and use of environmentally preferable cleaning products that meet guidelines or environmental standards set by a national or international environmental certification program approved by Department of Administrative Services (DAS), which may include but is not limited to:**

	Yes	No
<b>General purpose cleaners</b>	<input type="radio"/> General purpose cleaners Yes	<input checked="" type="radio"/> General purpose cleaners No
<b>Hand cleaners and soaps</b>	<input type="radio"/> Hand cleaners and soaps Yes	<input checked="" type="radio"/> Hand cleaners and soaps No
<b>Bathroom cleaners</b>	<input type="radio"/> Bathroom cleaners Yes	<input checked="" type="radio"/> Bathroom cleaners No
<b>Floor finishes</b>	<input type="radio"/> Floor finishes Yes	<input checked="" type="radio"/> Floor finishes No
<b>Carpet cleaners</b>	<input type="radio"/> Carpet cleaners Yes	<input checked="" type="radio"/> Carpet cleaners No
<b>Floor strippers</b>	<input type="radio"/> Floor strippers Yes	<input checked="" type="radio"/> Floor strippers No

**79. Does the local or regional board of education use the DAS procurement system to purchase environmentally preferable cleaning products?**

- Yes  
 No

**80. Does the local or regional board of education have a Web site? (If you answer "no", you will advance to Green Cleaning, Part 6.)**

- Yes  
 No

## Green Cleaning, Part 5

**81. Has the local or regional board of education posted the written statement on the:**

- |                             | Yes  | No   |
|-----------------------------|--|--|
| School Web site             | <input type="radio"/> School Web site Yes                        | <input checked="" type="radio"/> School Web site No  |
| Board of Education Web site | <input checked="" type="radio"/> Board of Education Web site Yes | <input type="radio"/> Board of Education Web site No |

**82. Has the local or regional board of education posted the School Facilities Survey (Form SCG-050) on the:**

- |                             | Yes   | No  |
|-----------------------------|---|---|
| School Web site             | <input type="radio"/> School Web site Yes             | <input checked="" type="radio"/> School Web site No             |
| Board of Education Web site | <input type="radio"/> Board of Education Web site Yes | <input checked="" type="radio"/> Board of Education Web site No |

**83. Continue questions. (You will advance to School Security questions.)**

- [Click here to complete this page.](#)

## School Security

**85. Has a school security and safety committee been established for this facility?**

- Yes
- No

**86. Has a school security and safety plan been developed for this facility?**

- Yes
- No

**87. Was the school security and safety plan developed with the involvement of local officials?**

- Yes
- No

**88. Have school employees been provided an orientation on the school security and safety plan?**

- Yes
- No

**89. Have crisis management procedures been developed for this facility?**

- Yes

No

**90. Do the procedures have a command center organization structure based on the federal National Incident Management System (NIMS)?**

Yes

No

**91. Are procedures in place for managing other various types of emergencies?**

Yes

No

**92. Are fire drills and crisis response drills practiced periodically?**

Yes

No

**93. Has local law enforcement and other local public safety officials evaluated, scored and provided feedback for fire drills and crisis response drills?**

Yes

No

**94. Has a safe school climate committee been established at this facility?**

Yes

No

**95. Has the school personnel been trained in the operation and maintenance of school security infrastructure?**

Yes

No

**96. Is there fencing around the entirety of the school building except driveways and sidewalks visible from the main school entrance?**

Yes

No

## **School Construction Projects**

**97. Does the LEA anticipate a school construction project at this school facility within the next five years?**

Yes

No

